



# SOUTHPORT SURF LIFE SAVING CLUB INC.

Established in 1924 - Patrolling Main Beach

## Renewing your Family Membership online

1. Login to your member's portal account: <https://portal.sls.com.au>

2. Submit an online renewal request:

- Select **Lifesaving Online/Renewals**
- Select **My Family**
- Click **Renew Memberships** next to your family group and follow the prompts (example below)

Family Group Details							Create Family Group
Family Group Name	Number of Members	Organisation	Primary Contact	Status	Action		
test4	4	TEST NSW Club	Gary Daly, Rebecca Cocks	Approved	View	Renew Memberships Make Payment	

- Select the renewing family members and **submit** (example below)

Family Group Membership Renewal							
Family Group Name: Cocks Family							
Family Group Organisation: Clovelly SLSC							
Season: 2015/2016							
Family Group Details							
	Member ID	First Name	Last Name	DOB	Membership Status	Membership Category	Season
<input type="checkbox"/>	4564123	Damien	Cocks	1961-02-18	Active	Active (18yrs and over)	2014
<input type="checkbox"/>	4235719	Patrick	Cocks	1999-08-12	Active	Active (15-18 yrs)	2014
<input type="checkbox"/>	4625252	Rebecca	Cocks	1965-10-05	Active	Active (18yrs and over)	2014
					Submit	Cancel	

- Once submitted, you will be prompted to **make a payment online**

3. Making a payment:

- Select transaction type -> enter total \$ amount -> submit
- Complete credit card details -> submit

The Lifesaving Office will email you once your memberships have been processed.

You will be notified via SMS when your membership cards are ready to collect from the Lifesaving Office.