



Technical Official Training Process and FAQ

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Introduction

This document has been created to assist both members and branch/state/territory personnel while promoting the online Technical Official Course.

Course Prerequisites
<ul style="list-style-type: none">• 16 years +
<ul style="list-style-type: none">• Working with children check
<ul style="list-style-type: none">• SLSA membership

Training Process

Below are the six (6) course completion steps to make new course participants aware of. They also outline the responsibilities of the member, trainer, assessor and branches.

Step 1: Course allocation

You have decided that you would like to become a Technical Official.

- Contact your Branch/State Centre.
- Your Branch/State Centre will then allocate you the Technical Official Module on the Members Area. If not, enrol in the course yourself via the Members Area (portal.sls.com.au)
- You will receive an email from 'etrainu LMS' once you have been allocated a course.

Step 2: Check for working with children clearance

- It is a requirement for all officials and coaches to present their relevant state/territory's check for working with children before officiating at any carnival.
- Each state processes these differently. Click [here](#) to visit the *Play by the Rules* website for further information.
- Apply for your relevant state/territory's check for working with children.

Step 3: Complete the Australian Sports Commission (ASC) online Community Officiating General Principles

- The ASC online Community Officiating General Principles is Module 1 of the SLSA Technical Officials course.
- You will need to register with the Australian Institute of Sport (AIS) for access to the ASC Community Officiating General Principles course (no fee). Click [here](#) to access Module 1.
- Once you have completed this ASC course, print out the course completion certificate and present it to your Branch/State Centre when attending your face-to-face workshop.
- Your Branch/State Centre will enter this award in SurfGuard (dependent on state).

Step 4: Complete remaining course modules

- After logging into the Members Area, follow the prompts to the 'Courses' page.
- You will have been allocated the course from your Chief Training Officer (CTO).
- Complete the 'Technical Official Module 2 and 3' courses at your own pace.
- Complete the written assessment provided at the end of the module and present to your assessor at the face-to-face workshop.

- Then choose a discipline specific elective:
 - Marshall/Check-Marshall.
 - Start/Check-Starter.
 - Timekeeper, Finish Judge, Recorder.
- You may complete all electives; however you are required to do a separate face-to-face workshop for each completed elective.

If you require technical assistance with the Members Area or with the online training process, consult the *SLSA eLearninUser Guide* available on the SLSA IT Helpdesk website (<https://help.sls.com.au/>).

Step 5: Book in your face-to-face workshop

- Once you have completed the ASC Certificate, Online Technical Official Module, Elective and written assessment, you will automatically be allocated the Technical Official Online Module award. You will still need to complete a face-to-face workshop.
- Please contact your local Branch/State Centre to arrange this face-to-face Workshop.
- Present a copy of your 'ASC Certificate (Module 1)' and relevant state/territory's check for working with children.
- Your local Branch/State Centre will take you through a short face-to-face workshop (duration dependent on branch/state). *These are normally completed at Branch Carnivals.*
- Upon completion of the face-to-face workshop and assessment, you will be allocated the Technical Official award in your discipline by your local Branch/State Centre.
- Once all components are complete, your State/Territory will mail you an officiating badge/card.

Step 6: Begin officiating

- As a Technical Official, you may officiate at all levels in the discipline elective that you have been assessed on.

FAQ'S

Is the Core Official course a prerequisite for the Technical Official course?

No. The SLSA Core Official course is designed as an entry-level for officials. It is designed to be a quick and easy course for those wanting to officiate at junior surf carnivals.

Is the Technical Official course a prerequisite for the Senior Official course?

Yes. RPL and reaccreditation will also be taken into account.

Am I required to keep a log book?

Yes. At all levels, officials are required to log each carnival they attend and have their log book signed by the event referee/coordinator and/or the stamp of the organising body.

How do I get a log book?

If your Club/Branch does not supply you with a log book, you can purchase a log book from your State/Territory Centre.

How long does the Technical Official accreditation last for?

All SLSA Officials courses are accredited for 4 years. Officials are required to keep a log book and attain 100 points within a four (4) year period (please refer to your log book for more details).

How long will it take for me to complete the Technical Official course?

Each SLSA online learning module/part is designed to take approximately 30 minutes.

The duration of the face-to-face workshop is dependent on your local branch requirements. Each discipline elective will have its own separate face-to-face workshop component. Please note that there may be a few weeks between completing the SLSA Technical Official online course and participating in your face-to-face workshop.

My CTO has tried to allocate me a course but cannot find me.

All members wishing to complete an online course must have registered and logged into the Members Area previously. Until such time, they will not appear when trying to allocate a course.

How much does it cost? How do I pay?

Your CTO will advise you of the cost. Payment can be made with credit/debit card only. You will receive an invoice to your email address once payment has been processed. There is no extra cost for each discipline elective.

I haven't received my receipt for my course. Where is it?

All SLSA online course receipts will be emailed to your primary email address registered within SurfGuard. Please ensure you check that your email address is up to date within SurfGuard, as well as checking your trash or spam folders.

I can't find Module 1. The online course starts at Module 2. Where is Module 1?

The prerequisite for Technical Official is Community Officiating General Principles. Click [here](#) to access Module 1.